



Colorado Special Districts Property and Liability Pool

2023 ANNUAL BOARD MEETING SCHEDULE

All Meetings held at 9:00 a.m. MT unless otherwise noted

January Board Meeting: Friday, January 20

March Board Meeting: Friday, March 17

May Planning Meeting: Thursday, May 18 @ 8:00 a.m.

May Board Meeting: Friday, May 19

July Board Meeting: Friday, July 14

CSD Pool Annual Membership Meeting: Wednesday, September 13

Held at SDA Conference: Tuesday, September 12 – Thursday, September 14; Time TBD

October Board Meeting: Friday, October 13

Held at Douglas County Libraries, Castle Rock

100 S. Wilcox Street. Castle Rock, CO 80104

December Board Meeting: Friday, December 8

*Please note that all Board Meetings will be offered in person at the SDA office,
except where noted, located at:*

225 E 16th Ave, Ste 1000 Denver, CO 80203

A virtual option is also available for each meeting.



POOL BOARD OF DIRECTORS MEETING

Friday - January 20, 2023

9:00 AM - 1:00 PM MT

SDA Conference Room - 10th Floor

225 East 16th Avenue, Suite 1000

Denver, CO 80203

Remote Support via Microsoft Teams

Meeting ID: 232 018 084 450 | Passcode: RFWguF

Call in: +1 984-664-4426 | Conference ID: 586 473 009#

Video Conference ID: 118 189 057 2

<u>TIME</u>	<u>AGENDA</u>	<u>PAGES</u>	<u>WHOM</u>
9:00	Call Meeting to Order		Leo Johnson
9:01	00. Consent Agenda		Joe DePaepe
	A. Consent Agenda Recommendations Memo	1	
	1. Consent Agenda Recommendations Display	2	
9:02	1. Approve Minutes		Leo Johnson
	A. Board Minutes for December 9, 2022	3-8	
9:05	2. Historical Claims and Loss Ratio		Joe DePaepe
	A. Historical Claims Overview and Loss Ratio Report Memo	9	
	1. Loss Ratio Report as of December 31, 2022	10-12	
9:10	3. Report from McGriff - Consent Agenda Items		
	A. 1. Aged Account Receivables Report	13	Ana Holdren
	B. New and Lost Business Reports for P&L and WC Memo	14	Jenniffer J. Alvarado
	1. New and Lost Business Report for P&L 2022	15	Ana Holdren
	2. New and Lost Business Report for WC 2022	16	Jenniffer J. Alvarado
	3. New and Lost Business Report for P&L 2023	17	Ana Holdren
	4. New and Lost Business Report for WC 2023	18	Jenniffer J. Alvarado
	C. Workers' Compensation Reinsurance Receivables Memo	19	Paula Lowder
	D. 2023 Environmental Legal Liability Renewal Update Memo	20	Ana Holdren
	E. 2023 Identity Recovery Renewal Memo	21	Ana Holdren
	F. 2023 Equipment Breakdown Renewal Memo	22	Ana Holdren
	G. 2023 Board Crime Coverage Anniversary Renewal Memo	23	Ana Holdren
	H. 2023 Member Crime Renewal Memo	24	Ana Holdren
	1. 2023 Member Crime Renewal Binder	25-27	
	I. 2023 Volunteer Accident Renewal Memo	28	Ana Holdren
	1. Volunteer Accident Renewal Amendment	29-31	
	J. 2023 Terrorism, Sabotage, and Malicious Attack Coverage Memo	32	Ana Holdren
	1. 2023 Terrorism Master Reinsurance Contract	33-51	
9:35	4. A. Communications Update Memo	52	Alex Terlecky
	5. A. Designation of Location for Public Notice of Meetings Memo	53	Jenniffer J. Alvarado
	6. Insurance Market Trends Update Memo	54	Joe Depaepe
	A. Article: Mixed Bag for 2023 Market Trends	55	
9:40	7. Claims Management Committee		Joe DePaepe
	A. Report from Claims Management Committee Memo	56	
	1. P&L New Claims Count Summary as of December 31, 2022	57	
	2. WC New Claims Count Summary as of December 31, 2022	58	
	3. Strategic Claims Tracking Report as of December 31, 2022	59-70	

10:00	8. Financial Information		Joe DePaepe
	A. November 2022 Interim Financial Statement Memo	71	
	1. Interim Financial Statement	72-82	
10:10	BREAK		
10:20	9. Report from McGriff		
	A. Property Coverage Aggregate Stop Loss Deductibles Memo	83	Ana Holdren
	1. Historical Property Reinsurance Values Report	84	
	B. 2023 Property Reinsurance Renewal Memo	85	Ana Holdren
	1. CSD Pool Program Structure 2023	86	
	2. Property 2023 Master Reinsurance Contract	87-133	
	3. Property 2023 TRIA Election Forms	134-136	
	C. 2023 Liability Reinsurance Renewal Update Memo	137	Ana Holdren
	1. Liability Reinsurance 2023 Binder Genesis	138-149	
	2. Liability Reinsurance 2023 Binder Hudson	150-160	
10:45	10. WC and P&L TPA Claims Audit		Paula Lowder
	A. WC and P&L TPA Claims Audit Recommendation Memo	161	
	1. Engagement Letter for 2023 TPA Claims Audit	162-165	
10:50	11. Investment Advisor Market Update Memo		Joe DePaepe
	A. MSSB Yearend Investment Statement	166-184	Glenn Scott and Nicholas Yip
	B. Investment Managers Current Market Report	Handout	
11:05	12. Expulsion Committee Annual Appointment and Duties Memo	185-186	Jennifer J. Alvarado
11:20	13. Investment Committee Annual Appointment and Duties Memo	187	Jennifer J. Alvarado
11:25	14. Officer Election for President, Vice President, Secretary, and Comptroller Memo	188	Jennifer J. Alvarado
11:45	15. Legislative Updates	Discussion	Ann Terry
11:50	16. Legal Updates	Discussion	Dianne Criswell
11:55	17. Other Business	If Any	All
12:00	18. Adjourn		

Complete and turn in the attached Expense Voucher Form

Meetings will be offered in hybrid format, with Microsoft Teams and in person attendance options, until further notice.

CSD Pool Board Meeting: Friday March 17, 2023, 9:00 AM (MT) at SDA Office.



POOL BOARD OF DIRECTORS MEETING

Friday - March 17, 2023

9:00 AM - 1:00 PM MST

SDA Conference Room - 10th Floor

225 East 16th Avenue, Suite 1000

Denver, CO 80203

Remote Support via Microsoft Teams

Meeting ID: 264 373 980 502 | Passcode: bhw2Wg

Call in: +1 984-664-4426 | Conference ID: 849 805 259#

Video Conference ID: 119 528 638 4

<u>TIME</u>	<u>AGENDA</u>	<u>PAGES</u>	<u>WHOM</u>
9:00	Call Meeting to Order		Jim Heckman
9:01	00. Consent Agenda		
	A. Consent Agenda Recommendations Memo	1	Joe DePaepe
	1. Consent Agenda Recommendations Display	2	
	1. Approve Minutes		Jim Heckman
	A. Board Minutes from January 20, 2023 Meeting	3-8	
	2. Historical Claims and Loss Ratio		Joe DePaepe
	A. Historical Claims and Loss Ratio Report as of January 31, 2023 Memo	9	
	1. Report as of January 31, 2023	10-12	
	3. Financial Updates		Joe DePaepe
	A. Yearend 2022 Unaudited Financial Statement Memo	13	
	1. 2022 Yearend Unaudited Interim Financial Statement	14-24	
	4. McGriff Service Fee		Jennifer J Alvarado
	A. McGriff 2023 Management Fee Adjustment - First Amendment Memo	25	
	1. First Amendment to 2022 Management Agreement Redline	26-27	
	5. Report from McGriff, Inc.		
	A. Aged Account Receivables Report		Ana Holdren
	1. Property and Liability 2022 Over 60 Day Aged Receivable Report	28	
	2. Property and Liability 2023 Over 60 Day Aged Receivable Report	29	
	B. New and Lost Business Reports for P&L and WC Memo	30	Jennifer J Alvarado
	1. 2022 New and Lost Business Report for P&L	31	Ana Holdren
	2. 2022 New and Lost Business Report for WC	32	Jennifer J Alvarado
	3. 2023 New and Lost Business Report for P&L	33-34	Ana Holdren
	4. 2023 New and Lost Business Report for WC	35-36	Jennifer J Alvarado
	C. Pool Board Public Entity Board Management Liability Policy Memo	37	Ana Holdren
	1. Public Entity Board Liability Renewal Application	38-43	
	2. Supplemental Public Entity Board Management Liability Application	44-45	
	D. Liability Reinsurance Endorsements and 2023 Reinsurance Contracts Memo	46	Ana Holdren
	1. Liability Reinsurance Endorsements No. 3, No. 1, No. 15 and No. 2	48-56	
	2. Genesis Revised 2023 Reinsurance Contract C567-23	57-79	
	3. Euclid / Hudson 2023 Reinsurance Contract AR0011-01	80-84	

	E	Identity Theft Recovery Reinsurance Agreement Addendum Memo	85	Ana Holdren
	1.	Identity Theft Recovery Addendum No. 10	86-87	
	6.	Market Update		Joe DePaepe
	A.	Market Update Memo	88	
	1.	Amwin State of the Market Update	89-122	
	2.	Article: Strikes, riots and civil commotion exclusions set to widen	123	
9:02	7.	Report from Claims Management Committee		Joe DePaepe
	A.	Report from Claims Management Committee Memo	124	
	1.	P&L New Claims Count Summary as of January 31, 2023	125	
	2.	WC New Claims Count Summary as of January 31, 2023	126	
	3.	CMC Open Claim Tracking Report as of February 6, 2023	127-128	
	B.	Notice of Executive Session as Needed	Discussion	
	1.	Update on Claims of Importance		
9:30	8.	Select Actuarial Services		
	A.	Actuarial Report for Yearend 2022 and Projections for 2023 Memo	129	Joe DePaepe
	1.	Reserve Analysis & Loss Forecast Report as of December 31, 2022	130-175	
	2.	Actuarial Analysis - Board Presentation	176-184	Jack Pipa
9:45	9.	Quarterly Safety and Loss Prevention Activity Update		Josh Barkley
	A.	Safety and Loss Prevention Activity Update Memo	185-186	
10:00		Break		
10:10	10.	CliftonLarsonAllen		
	A.	Introduction of CLA Draft YE 2022 Financial Audit Report Memo	187	Joe DePaepe
	1	Auditor's Letter to the Board of Directors	Handout	Allison Slife
	2	Auditor's Management Deficiency Letter	Handout	
	3.	Management Representation Letter to Pool Administrator	Handout	
	4.	Governance Letter and Journal Entry Adjustment	Handout	
	5.	Yearend Draft Financial Audit Presented by Auditor	Handout	
10:40	11.	Financial Updates		Joe DePaepe
	A.	2023 Revised Final Budget Request Memo	188	
	1.	2023 Revised Final Budget	189-193	
	B.	January 2023 Interim Financial Statement Memo	194	
	1.	January 2023 Interim Financial Statement	195-199	
10:55	12.	Property Reinsurance Receivables		Ana Holdren
	A.	Property Reinsurance Receivables Memo	200	
11:00	13.	WC Surplus & Rate Adequacy		Joe DePaepe
	A.	WC Surplus & Rate Adequacy by Entity Type Memo	201-202	
	1.	Historical WC Surplus & Rate Adequacy Analysis Display	203-207	
11:05	14.	Calendar Year Financials		Joe DePaepe
	A.	Calendar Year Financial Statement Memo	208	
	1.	Calendar Year Financial Surplus Report	209-213	
11:10	15.	Board Meeting Software		Alex Terlecky
	A.	Board Meeting Software Findings Memo	214	
	B.	Board Meeting Software Findings Display	215-216	
11:20	16.	Cyber Program Update		Ana Holdren
	A.	Cyber Program Placement Update Memo	217	

11:30	17. Proposed Issues for May Planning Meeting		Joe DePaepe
	A. Proposed Issues for May Planning Meeting Memo	218	
	B. RSVP for Attendance	219	Meredith Quarels
11:35	18. Approval of Stephanie Montague's Panel Attorney Application		Dianne Criswell
	A. Approval of Stephanie Montague's Panel Attorney Application Memo	220	
	1. Stephanie Montague Resume	221	
	2. Defense Attorney Questionnaire	223-225	
11:40	19. Legislative Updates	Discussion	Ann Terry
11:45	20. Legal Updates	Discussion	Dianne Criswell
11:50	Working Lunch		
12:00	21. Other Business and Board Open Discussion		All
1:00	22. Adjourn		

Complete and turn in the attached Expense Voucher Form

Next Scheduled Meetings:

Board Education & Planning Meeting - Thursday, May 18

Board Meeting - Friday, May 19

8:00 AM to 1:00 PM in Person

Education and Planning Meeting for 2024 Renewal

Thursday, May 18, 2023

8:00 AM – 4:00 PM

<p>8:00 – 8:10</p>	<p>Joseph DePaepe CPCU, CIC Pool Administrator Executive Vice President <i>McGriff Insurance Services, LLC</i></p>	<ul style="list-style-type: none"> ◆ Roll Call ◆ Welcome Board Members ◆ Logistics - Breaks ◆ Review Planning Packet Agenda and Contents
<p>8:11 – 8:15</p>	<p>Joseph DePaepe CPCU, CIC Pool Administrator Executive Vice President <i>McGriff Insurance Services, LLC</i></p>	<p>Review Meeting Objectives</p> <ul style="list-style-type: none"> ◆ Answer Board questions before they are asked ◆ Overview of the Pool’s Financial Performance ◆ Review Pool Programs ◆ New Administrative Initiatives ◆ Review Administration Strategies and Obtain Board Direction for July finalization of 2024 Renewal
<p>8:16 – 9:30</p>	<p>Guest Speaker Matthew Brodersen Executive Director MIRMA <i>Missouri Insurance and Risk Management Association</i></p>	<p>Section 1 – MIRMA Organization Overview</p> <ul style="list-style-type: none"> ◆ MIRMA Structure and Philosophy ◆ MIRMA Financial Overview ◆ Pooling Issues and Concerns ◆ Regional or National Issues Affecting Pooling
<p>9:30 – 10:00</p>	<p>BREAK</p>	
<p>10:01 – 10:25</p>	<p>Joseph DePaepe CPCU, CIC Pool Administrator Executive Vice President <i>McGriff Insurance Services, LLC</i></p>	<p>Section 2 - Overview of Pool Statistics and Issues</p> <ul style="list-style-type: none"> ◆ Historical Data and Financial Ratios ◆ Financial Ratio Comparison to Peers, Competitors, and Industry ◆ Financial Performance and Ratio Comparison to SDAO ◆ Annual Administration Cost Comparison to SDAO ◆ Overall Pool Loss Ratio by Contribution Size ◆ Risk Identification Review of Pool’s Operational Risk ◆ Review Current Surplus Goal

<p>10:26 - 10:45</p>	<p>Jennifer J. Alvarado Deputy Pool Administrator Senior Vice President <i>McGriff Insurance Services, LLC</i></p> <p>Alex Terlecky Pool Administration Communications Manager Assistant Vice President <i>McGriff Insurance Services, LLC</i></p>	<p>Section 3 - Overall Pool 2023 Administration Program</p> <ul style="list-style-type: none"> ◆ 2023 Client Service Plan for Administration Team ◆ Update on Administrative Initiatives ◆ Programs and Services Usage Report ◆ 2022 Vision Survey
<p>10:46 – 11:00</p>	<p>Joseph DePaepe CPCU, CIC Pool Administrator Executive Vice President <i>McGriff Insurance Services, LLC</i></p>	<p>Section 4 - Property and Ancillary Lines</p> <ul style="list-style-type: none"> ◆ Historical Claims Overview ◆ Underwriting for 2024 Membership Renewal ◆ Reinsurance Renewal Placement
<p>11:01 - 11:15</p>	<p>BREAK</p>	
<p>11:16 - 11:35</p>	<p>Kim Pelletier Pool Administration Property & Liability Underwriter Assistant Vice President <i>McGriff Insurance Services, LLC</i></p>	<p>Section 5 – Public Entity Liability Programs</p> <ul style="list-style-type: none"> ◆ Liability Programs Overview ◆ Historical Claims Overview ◆ Underwriting for 2024 Membership Renewal ◆ Reinsurance Renewal Placement
<p>11:36- 12:00</p>	<p>Lei Shi CRM, AU, CIC Pool Administration Strategic Risk Programs Advisor Account Executive, AVP <i>McGriff Insurance Services, LLC</i></p> <p>Paula Lowder Pool Administration Claims Advocate Claims Consultant, VP <i>McGriff Insurance Services, LLC</i></p>	<p>Section 6 - Workers' Compensation and E.L. Program</p> <ul style="list-style-type: none"> ◆ Program and Membership Overview ◆ Historical Claims Overview ◆ Excess Renewal Placement and Policy Summary ◆ 2024 Membership Renewal Strategies ◆ The Future of WC Part II
<p>12:00 – 1:15</p>	<p>LUNCH</p>	
<p>1:16 – 1:36</p>	<p>Joshua Barkley and Kyle Brown Pool Administration Safety and Loss Prevention Consultants Assistant Vice Presidents <i>McGriff Insurance Services, LLC</i></p>	<p>Section 7 – Risk Management and Loss Prevention</p> <ul style="list-style-type: none"> ◆ Introduction ◆ Strategy for Managing Risk to the Pool ◆ Strategy for Preventing Losses to the Pool ◆ Scope of Services

<p>1:37 – 2:30</p>	<p>Jenniffer J. Alvarado Deputy Pool Administrator Senior Vice President <i>McGriff Insurance Services, LLC</i></p>	<p>Section 8 - Board Underwriting Direction</p> <ul style="list-style-type: none"> ◆ Mission and Vision ◆ Rating Philosophy and Methodology ◆ Board Directed Long Term Goals and Objectives ◆ Pool Administrator Short Term Action Plan ◆ Administrative Performance Evaluation
<p>2:30 – 4:00</p>	<p>Joseph DePaepe CPCU, CIC Pool Administrator Executive Vice President <i>McGriff Insurance Services, LLC</i></p>	<p>Section 9 - Wrap Up</p> <ul style="list-style-type: none"> ◆ Open Discussion/Added Issues – If Any ◆ Direction from Board for July Board Meeting ◆ Closing Remarks from Board Members



POOL BOARD OF DIRECTORS MEETING

Friday - May 19, 2023

8:00 AM - 12:00 PM MST

The Hythe Vail

715 W Lionshead Circle

Vail, CO 81657

Remote Support via Microsoft Teams

Meeting ID: 264 373 980 502 | Passcode: bhw2Wg

Call in: +1 984-664-4426 | Conference ID: 849 805 259#

Video Conference ID: 119 528 638 4

<u>TIME</u>	<u>AGENDA</u>	<u>PAGES</u>	<u>WHOM</u>
8:00	Call Meeting to Order		Jim Heckman
8:01 00.	Consent Agenda		
	A. Consent Agenda Recommendations Memo	1	
	1. Consent Agenda Recommendations Display	2	
	1. Meeting Minutes		Jim Heckman
	A. Approve Minutes of the March 17, 2023 Board Meeting	3-8	
	2. Historical Claims and Loss Ratio		Joseph DePaepe
	A. Historical Claims and Loss Ratio Report Memo	9	
	1. Report as of March 31, 2023	10-12	
	3. Financial Information		Joseph DePaepe
	A. Final Audited Financial Statement for Yearend 2022 Memo	13	
	1. 2022 Audited Financial Statement	14-36	
	2. Management Representation Letter	37-45	
	4. Report from McGriff Insurance Services, Inc.		
	A. Aged Receivables Reports		Jenniffer J. Alvarado
	1. 2023 P&L Aged Receivables Report	46	
	2. 2022 and 2023 WC Aged Receivables Report	47	
	B. New and Lost Business Reports for P&L and WC Memo	48	Jenniffer J. Alvarado
	1. New and Lost Business Report for P&L	49	
	2. New and Lost Business Report for WC	50	
	C. WC Reinsurance Receivables Memo	51	Lei Shi
	D. Status of 2023 Public Entity Management Liability Renewal Memo	52	Ana Holdren
	E. Communications Update Memo	53	Alex Terlecky
	5. Market Update		
	A. Market Update Memo	54	Joseph DePaepe
	1. News Article - Hardest Property Market in a Decade	55-56	
	2. News Article - Cyber Rates Top 15 Percent	57	

8:05	6. Claims Management Committee		Joseph DePaepe
	A. Report from Claims Management Committee Memo	58	
	1. P&L New Claims Count Summary as of March 31, 2023	59	
	2. WC New Claims Count Summary as of March 31, 2023	60	
	3. CMC Open Claim Tracking Report as of April 29, 2023	61-72	
8:35	7. Financial Information		Joseph DePaepe
	A. March 2023 Interim Financial Statement Memo	73	
	1. Draft Interim Financial Report as of March 31, 2023	74-84	
8:45	8. Report from McGriff Insurance Services, Inc.		
	A. Sanitation Maintenance Warranty Deductible Program Review Memo	85	Ana Holdren
	1. 7-Year SMWD Program Display	86	
	B. Safety & Loss Prevention Grant Program Update Memo	87	Kyle Brown
	1. S&LPGP Activity Report - Totals Summary	88	
	C. Draft Message from the Board for the Annual Report Memo	89	Joseph DePaepe
	1. Draft Message from Board of Directors	90	
9:15	BREAK		
9:30	9. Property and Liability Loss Adjusting Expenses		Joseph DePaepe
	A. Review of Property and Liability Loss Adjusting Expenses Memo	91	
	1. Exhibit 1 - Number of Claims with Allocated LAE	92	
	2. Exhibit 2 - Allocated Loss Adjusting Expenses (LAE)	93	
	3. Exhibit 3 - Property and Liability LAE Analysis	94	
9:45	10. Small Transaction Write-Offs		Jennifer J. Alvarado
	A. Small Transaction Write-Off Policy Memo	95	
	1. Proposed Write-Off Policy	96	
10:00	11. Board Meeting Software Progress Update		Alex Terlecky
	A. Board Meeting Software Progress Update Memo	97	
	1. Advantages of Diligent Boards Display	98	
10:15	12. Demotech Contract Renewal		Joseph DePaepe
	A. Demotech Contract Renewal Memo	99	
	1. Demotech Proposal Letter	100-101	
10:25	BREAK		
10:35	12. Legislative Updates		Ann Terry
10:55	13. Legal Updates		Dianne Criswell
11:05	14. Board Discussion Time		All
11:30	15. Other Business		
11:45	16. Adjourn		

Complete and turn in the attached Expense Voucher Form

Next Meeting Scheduled:

Friday, July 14, 2023 at 9:00 a.m.



POOL BOARD OF DIRECTORS MEETING

Friday - July 14, 2023

9:00 AM - 12:00 PM MT

SDA Conference Room - 10th Floor

225 East 16th Avenue, Suite 1000

Denver, CO 80203

Microsoft Teams Meeting ID: 244 023 794 133 | Passcode: GqX3aG

Call in: +1 984-664-4426 | Conference ID: 772 541 668# | Video Conference ID: 119 159 384 1

<u>TIME</u>	<u>AGENDA</u>	<u>PAGES</u>	<u>WHOM</u>
9:00	Call Meeting to Order		Jim Heckman
	00. Consent Agenda		Joseph DePaepe
	A. Consent Agenda Recommendations Memo	1	
	1. Consent Agenda Recommendation Display	2	
9:01	1. Approve Board Meeting Minutes		Jim Heckman
	A. Approve May Board Meeting Minutes - May 19, 2023	3-7	
	2. Historical Claim Overview and Loss Ratio		Joseph DePaepe
	A. Historical Claim Overview and Loss Ratio Memo	8	
	1. Historical Claims Overview and Loss Ratio Report as of May 31, 2023	9-11	
	3. Aged Account Receivables Reports and New and Lost Business		Jennifer J Alvarado
	A. Aged Account Receivables Reports		
	1. Aged Accounts Receivables Report for P&L as of June 29, 2023	12	
	2. Aged Accounts Receivables Report for WC as of June 29, 2023	13	
	B. New and Lost Business Reports for P&L and WC Memo	14	
	2. New and Lost Business Report for P&L as of June 21, 2023	15-16	
	3. New and Lost Business Report for WC as of June 21, 2023	17-18	
	4. Annual Report		Jennifer J Alvarado
	A. Yearend 2022 Annual Report Memo	19	
	5. Market Update		Joseph DePaepe
	A. Market Update Memo	20	
	1. McGriff Market Update Overview Spring 2023	21-22	
	2. Article: Reinsurance renewals marked by continued rate hardening	23	
9:05	6. Recap of TPA Claims-Handling Audit for P&L and WC		
	A. Recap of Sedgwick Claims-Handling Audit for P&L and WC Memo	24	Paula Lowder
	1. Historical TPA Claims Audit Recap Display	25	
	2. Sedgwick Claims-Handling Audit Report	26-48	
	3. Claims Audit Response and Action Plan	49-50	Chris Hass
9:30	7. Claims Management Committee Update		Joseph DePaepe
	A. Report from Claims Management Committee Memo	51	
	1. P&L New Claims Count Summary as of May 31, 2023	52	
	2. WC New Claims Count Summary as of May 31, 2023	53	
	3. CMC Open Claims Tracking Report as of June 29, 2023	54-59	

10:00	BREAK	
10:15	8. Financial Information	
	A. May Interim Financial Statement Memo	60 Joseph DePaepe
	1. Interim Draft Financial Statement as of May 31, 2023	61-71
	2. MSSB Investment Manager Reports	Handout Glenn / Nic
10:45	9. Report from McGriff Insurance Services, LLC - 2024 Reinsurance Coverage Renewal Strategy	Ana Holdren
	A. Property & Auto Physical Damage Reinsurance Renewal Strategy Memo	72-73
10:47	B. Terrorism, Sabotage, and Malicious Attack Renewal Strategy Memo	74
	C. Equipment Breakdown Reinsurance Renewal Strategy Memo	75-76
	1. Equipment Breakdown Reinsurance Agreement	77-92
	D. Member Crime Policy Renewal Strategy Memo	93
10:55	E. Liability Reinsurance Renewal Strategy Memo	94
	F. Identity Theft Recovery Renewal Strategy Memo	95-96
	G. Environmental Legal (Pollution) Liability Renewal Strategy Memo	97
	H. Blanket Volunteer Accident Coverage Renewal Strategy Memo	98
	I. Excess Workers' Compensation & EL Renewal Strategy Memo	99 Jenniffer J Alvarado
11:05	10. Report from McGriff Insurance Services, LLC - 2024 Member Renewal Strategy	Ana Holdren
	A. Members 2024 P&L Renewal Process and Timeline Memo	100
	B. Property and Auto Physical Damage Member Renewal Strategy Memo	101-102
	C. Equipment Breakdown Member Renewal Pricing Strategy Memo	103
	D. Crime & Identity Theft Recovery Member Renewal Strategy Memo	104
	E. General Liability, POL, and AL Member Renewal Strategy Memo	105-106
11:15	F. Blanket Volunteer Accident Member Renewal Strategy Memo	107
	G. Members Coverage Documents Change Strategy Memo	108-109
	1. Proposed Updates to the 2024 Common Terms and Conditions Document	110
	2. Redlined Common Terms and Conditions Document	111-114
	3. Proposed Updates or Changes to the 2024 Property Coverage Document	115
	4. Redlined 2024 Property Coverage Document	116-160
	5. Proposed Updates or Changes to the 2024 Public Entity Liability Coverage Document	161-163
	6. Redlined 2024 Public Entity Liability Coverage Document	164-220
	H. Workers' Compensation and Employer's Liability Member Renewal Strategy Memo	221 Jenniffer J Alvarado
11:25	11. Report from McGriff Insurance Services, LLC - 2023 Public Entity Management Liability	Ana Holdren
	A. 2023 Public Entity Management Liability (PEML) Renewal Policy Memo	222-223
	1. PEML aka Trustees' Errors and Omissions Liability Proposal	224-227
11:30	12. Safety and Loss Prevention Update	Kyle Brown
	A. Safety and Loss Prevention Activity Update Memo	228
11:35	13. Performance Review for Administration Team	Joe DePaepe
	A. Performance Review Criteria for Administration Team Memo	229-231
11:40	14. Legislative Updates	Discussion Ann Terry
11:45	15. Legal Update	Discussion Dianne Criswell
11:50	16. Other Business	All
12:00	17. Adjourn	

Complete and turn in the attached Expense Voucher Form

Next Meeting Scheduled:

CSD Pool Annual Membership Meeting: Wednesday, September 13 @ SDA Conference

October 13 - Meeting of the CSD Board of Directors



October 13, 2023 09:00 AM - 12:00 PM Mountain Time (US & Canada) Mountain Standard Time

Agenda Topic	Presenter	Time	Page
1. Consent Agenda Recommendations Memo	James Heckman	09:00 AM-09:05 AM	9
1.1 Consent Agenda Recommendations Display			10
2. Consent Agenda Items			11
2.1 Approval of the July Board Meeting Minutes	James Heckman		11
2.2 Aged Accounts Receivables Report for P&L	Ana Holdren		20
2.3 New and Lost Business Reports for P&L and WC Memo	Jenniffer J Alvarado		21
2.3.1 New and Lost Business Report for P&L			22
2.3.2 New and Lost Business Report for WC			24
2.4 2023 Over 60 Day Liability Deductible Receivables Memo	Ana Holdren		25
2.5 Workers' Compensation Reinsurance Receivables Memo	Paula Lowder		26
2.6 2024 Property and Liability Membership Renewal Status Memo	Ana Holdren		27
2.7 2024 Member Crime Program Renewal Memo	Ana Holdren		28
2.8 2024 Equipment Breakdown Renewal Proposal Memo	Ana Holdren		29
2.9 2024 Identity Recovery Renewal Proposal Memo	Ana Holdren		30

2.10	2024 Terrorism, Sabotage and Malicious Attack Coverage Memo	Ana Holdren		31
2.11	2024 Environmental Legal (Pollution) Liability Renewal Memo	Ana Holdren		32
2.12	2023 Public Entity Management Liability Renewal Policy Memo	Ana Holdren		33
2.13	Workers' Compensation Membership Renewal Update Memo	Jennifer J Alvarado		34
2.14	Select Actuarial Services Letter of Engagement for 2024 Memo	Jennifer J Alvarado		35
2.14.1	SAS 2024 Letter of Engagement			36
2.15	CLA 2024 Renewal Engagement Letter for Financial Audit Memo	Jennifer J Alvarado		39
2.15.1	CLA Statement of Work for Audit Services			40
2.16	2023 Annual Membership Meeting Recap Memo	Alex Terlecky		49
2.17	Communications Update Memo	Alex Terlecky		50
2.18	Sedgwick Performance and Service Fees for 2024 Memo	Paula Lowder		51
2.18.1	Sedgwick Renewal Budget			52
2.19	Market Trends Update Memo	Joe DePaepe		54
2.19.1	Reinsurers turn attention to casualty after property price hikes			55
2.19.2	Property reinsurance shock may be over, but rates unlikely to fall			61
3.	Report from Claims Management Committee Memo	Joe DePaepe	09:05 AM-09:45 AM	64
3.1	P&L New Claims Count Summary as of August 31, 2023			65
3.2	WC New Claims Count Summary as of August 31, 2023			66

3.3	CMC Open Claims Tracking Report as of August 31, 2023			67
3.4	Request for Board Review of Coverage Dispute and Possible Executive Session	Dianne Criswell		80
	Request for Board Review of Coverage Dispute and possible executive session related thereto for the purpose of consultation with an attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. § 24-6-402(4)(b), involving legal issues concerning case law cited in the request letter.			
4.	July Interim Financial Statement Memo	Joe DePaepe	09:45 AM-09:55 AM	84
4.1	July Interim Financial Statement			86
5.	2024 Draft Pool Budget Memo	Joe DePaepe	09:55 AM-10:05 AM	96
5.1	2024 Draft Budget			98
Break			10:05 AM-10:20 AM	
6.	Property and Liability Reinsurance Receivables Status Memo	Ana Holdren	10:20 AM-10:22 AM	103
6.1	Property and Liability Reinsurance Receivable Report			104
7.	Public Entity Liability Reinsurance Renewal for 2024 Memo	Ana Holdren	10:22 AM-10:24 AM	106
8.	2024 Property and APD Reinsurance Renewal Proposal Memo	Ana Holdren	10:24 AM-10:26 AM	107
9.	2024 Volunteer Blanket Accident Renewal Proposal Memo	Ana Holdren	10:26 AM-10:28 AM	109
10.	Excess WC & Employer's Liability Renewal Update Memo	Jennifer J Alvarado	10:28 AM-10:30 AM	110
10.1	Broker Quote for Excess WC & Employer's Liability Renewal			111
11.	Quarterly Loss Prevention and Consulting Services Update Memo	Kyle Brown	10:30 AM-10:40 AM	114
11.1	2023 Loss Prevention Tracking Report			115
12.	2024 McGriff Management Agreement Memo	Jennifer J Alvarado	10:40 AM-10:50 AM	117
12.1	Redline of 2024 McGriff Management Agreement			118

- | | | | | |
|-------|---|---------------------|-------------------|-----|
| 13. | P&L Panel Attorney Proposed Rate Increase for 2024 Memo | Paula Lowder | 10:50 AM-10:55 AM | 127 |
| 14. | 2024 Board Educational Opportunities Memo | Jennifer J Alvarado | 10:55 AM-11:10 AM | 128 |
| Break | | | 11:10 AM-11:25 AM | |
| 15. | Legislative Update | Ann Terry | 11:25 AM-11:30 AM | |
| 16. | Legal Update | Dianne Criswell | 11:30 AM-11:35 AM | |
| 17. | Other Business | | 11:35 AM-12:00 PM | |
| 18. | Adjourn | | | |

December 8 - Meeting of the CSD Board of Directors



Colorado Special Districts
Property and Liability Pool

December 08, 2023 09:00 AM - 12:00 PM Mountain Time (US & Canada) Mountain Standard Time

Agenda Topic	Presenter	Time	Page
Call Meeting to Order	Jim Heckman	09:00 AM-09:01 AM	
1. Consent Agenda Recommendations Memo	James Heckman	09:01 AM-09:02 AM	5
1.1 Consent Agenda Recommendations Display			6
2. Consent Agenda Items		09:02 AM-09:04 AM	7
2.1 Approval of the October Board Meeting Minutes	James Heckman		7
2.2 Historical Claims Overview and Loss Ratios Memo	Joseph DePaepe		12
2.2.1 Report as of October 31, 2023			13
2.3 Aged Accounts Receivables Report for P&L and WC Memo	Jennifer J. Alvarado		16
2.3.1 2023 Property and Liability Aged Receivables			17
2.3.2 2023 Workers' Compensation Aged Receivables			18
2.4 New and Lost Business Report for P&L and WC Memo	Jennifer J. Alvarado		19
2.4.1 New and Lost Business Report for P&L	Ana Holdren		20
2.4.2 New and Lost Business Report for WC	Jennifer J. Alvarado		21
2.5 2024 Terrorism / Sabotage / Malicious Attack Renewal Proposal Memo	Ana Holdren		22
2.6 2024 Cyber Reinsurance Renewal Proposal	Ana Holdren		23

2.7	2024 Member Crime Renewal Proposal Memo	Ana Holdren	24
2.8	2024 Identity Recovery Renewal Proposal Memo	Ana Holdren	25
2.9	2024 Equipment Breakdown Renewal Proposal Memo	Ana Holdren	27
2.10	2024 Environmental Legal Liability Renewal Proposal Memo	Ana Holdren	29
2.10.1	2024 Environmental Legal Terrorism Election Form		31
2.10.2	2024 Environmental Legal Application		32
2.11	2024 Volunteer Accident Renewal Proposal Memo	Ana Holdren	37
2.12	P&L Membership Renewal and Marketing Opportunities Memo	Ana Holdren	38
2.13	WC Membership Renewal and Marketing Opportunities Memo	Jenniffer J. Alvarado	39
2.14	Training and Conference Scholarship Program Memo	Alex Terlecky	40
2.15	Safety and Loss Prevention Grant Program Account Distribution Update Memo	Alex Terlecky	41
2.15.1	Safety Grant Totals Summary		42
2.15.2	Safety Grant Activity Report as of November 22, 2023		43
2.15.3	Remaining and Expiring Safety and Loss Prevention Grant Funds by District		51
2.16	Safety & Loss Prevention Update Memo	Joshua Barkley	68
2.16.1	2024 Loss Prevention Target List		70

2.17	2024 Board Meeting and Annual Conference Schedule Memo	Jennifer J. Alvarado		72
2.18	Insurance Industry Claim Trends Memo	Joseph DePaepe		73
2.18.1	Insurance Industry Article			75
2.19	Update on Vector Solutions Usage Memo	Alex Terlecky		76
2.20	2023 Sedgwick Examiner Caseload Report Memo	Paula Lowder		77
2.20.1	2023 Sedgwick Examiner Caseload Report			78
3.	Report From Claims Management Committee Memo	Joseph DePaepe	09:04 AM-09:31 AM	79
3.1	P&L New Claims Count Summary as of October 31, 2023			80
3.2	WC New Claims Count Summary as of October 31, 2023			81
3.3	Strategic Claims Tracking Report as of November 15, 2023			82
4.	October 2023 Interim Financial Statement Memo	Joseph DePaepe	09:31 AM-09:56 AM	90
4.1	October Interim Financial Statement			91
5.	2024 Final Proposed Pool Budget Memo	Joseph DePaepe	09:56 AM-10:20 AM	101
5.1	Final Budget Display			103
Break			10:20 AM-10:35 AM	
6.	2024 Property Reinsurance Renewal Placement Memo	Ana Holdren	10:35 AM-10:43 AM	108
6.1	2024 CSD Pool Property Program Structure			110
6.2	2024 CSD Pool Property Reinsurance Draft Terms			111
7.	2024 Public Entity Liability Reinsurance Renewal Proposal Memo	Ana Holdren	10:43 AM-10:52 AM	153
8.	Members' 2024 Coverage Documents Memo	Ana Holdren	10:52 AM-11:01 AM	154

8.1	Summary of 2024 Changes			155
9.	CBIZ Appraisal Services Letter of Engagement for 2024 Memo	Ana Holdren	11:01 AM-11:10 AM	161
9.1	CBIZ 2024 Engagement Letter			162
9.2	CBIZ Recommended Changes			174
10.	2024 Excess Workers' Compensation Renewal Update Memo	Lei Shi	11:10 AM-11:20 AM	177
10.1	Excess Workers' Compensation Renewal Binder			178
11.	Accommodation Commission Income Received Memo	Joseph DePaepe	11:20 AM-11:25 AM	179
12.	Nomination of Sedgwick Representative to CMC Memo	Paula Lowder	11:25 AM-11:35 AM	181
12.1	Sedgwick Staff Introduction Bios			182
13.	Legislative Update	Ann Terry	11:35 AM-11:45 AM	
14.	Legal Update	Dianne Criswell	11:45 AM-11:55 AM	
15.	Other Business		11:55 AM-12:00 PM	
	Adjourn	Jim Heckman		