



POOL BOARD OF DIRECTORS MEETING
Thursday, July 16, 2020 at 9:00 MDT

WebEx (Invite via Outlook)
Conference Dial-in: 866.692.3580
Participant Code: 130.560.3646

<u>TIME</u>		<u>PAGES</u>	<u>WHOM</u>
9:00	Call Meeting to Order		Larry Moore
9:01	00. Consent Agenda Recommendations Memo	1	Joe DePaepe
	A. 1. Consent Agenda Recommendations Display	2	
	1. Board Meeting Minutes		Larry Moore
	A. Approve May Board Meeting Minutes	3-8	
	2. Claim Overview and Loss Ratio		
	A. Historical Claim Overview and Loss Ratio Memo	9	Joe DePaepe
	1. Historical Claims Overview and Loss Ratio Report as of June 30, 2020	10-12	
	3. Report from McGriff - Consent Agenda Items		
	A. Aged Accounts Receivables Reports		
	1. Aged Accounts Receivables Report for P&L	13	Ana Holdren
	2. Aged Accounts Receivables Report for WC	14	Jenniffer J Alvarado
	B. New and Lost Business Reports for P&L and WC Memo	15	
	1. New and Lost Business Report for P&L	16	Ana Holdren
	2. New and Lost Business Report for WC	17	Jenniffer J Alvarado
	4. Newsletter Update		
	A. Summer Newsletter Preview Memo	18	Jenniffer J Alvarado
	5. Annual Report		
	A. Yearend 2019 Annual Report Memo	19	Jenniffer J Alvarado
	6. Recap of TPA Claims-Handling Audit for P&L and WC		
	A. Recap of TRISTAR TPA Claims-Handling Audit for P&L and WC Memo	20	Paula Lowder
	1. Historical TPA Audit Recap Display	21	
	2. Claims TPA Audit Report	22-61	
9:05	7. Claims Management Committee Update		
	A. Report from Claims Management Committee Memo	62	Joe DePaepe
	1. P&L New Claims Count Summary as of June 30, 2020	63	
	2. WC New Claims Count Summary as of June 30, 2020	64	
	3. CMC Claims Tracking Report	65-78	
	B. Non-panel Defense Counsel Application Memo	79	Dianne Criswell
	1. Attorney Application Form - Non-Panel Defense Counsel	80-83	
	2. Member Application Form - Non-Panel Defense Counsel	84-85	
	C. Approval of Gillian Dale's Panel Attorney Application Memo	86	Dianne Criswell
	1. Gillian Dale Defense Attorney Questionnaire	87-90	
	2. Gillian Dale CV	91	
10:00	BREAK		
10:05	8. Financial Information		
	A. May Interim Financial Statement Memo	92	Joe DePaepe
	1. Interim Draft Financial Statement as of May 31, 2020	93-103	
10:15	B. Investment Advisor Report Memo	104	Joe DePaepe
	1. Morgan Stanley Investment Report	105-119	Glenn Scott
	2. State of the Market Update	Forthcoming	

	9. Report from McGriff, Seibels & Williams		
10:35	A. 2021 Reinsurance Coverage Renewal Strategy		
	1. Property & Auto Physical Damage Reinsurance Renewal Strategy Memo	120-121	Ana Holdren
10:38	2. Terrorism, Sabotage, and Malicious Attack Renewal Strategy Memo	122	Ana Holdren
	3. Equipment Breakdown Reinsurance Renewal Strategy Memo	123	Ana Holdren
	4. Member Crime Policy Renewal Strategy Memo	124	Ana Holdren
10:45	5. Liability Reinsurance Renewal Strategy Memo	125	Ana Holdren
	6. Identity Theft Recovery Renewal Strategy Memo	126	Ana Holdren
	7. Pollution Liability Renewal Strategy Memo	127	Ana Holdren
	8. Blanket Accident Coverage Renewal Strategy Memo	128	Ana Holdren
	9. Excess Workers' Compensation & EL Renewal Strategy Memo	129	Jenniffer J Alvarado
10:55	B. 2021 Member Renewal Strategy		
	1. Property and Auto Physical Damage Member Renewal Strategy Memo	130-131	Ana Holdren
	a. Summary of Changes to Property Coverage Form	132-136	
	b. Redlined Property Coverage Form	137-184	
	c. Redlined Wind and Hail Deductible Endorsement	185	
	d. Redlined Hail Deductible Buy-Back Endorsement	186	
	e. Redlined Cosmetic Damage Exclusion Endorsement	187	
	f. Redlined Guaranteed Replacement Cost Valuation Endorsement	188	
	g. Proposed Virus Exclusion	189	
	h. Redlined Auto Physical Damage Coverage Form	190-203	
	2. Equipment Breakdown Member Renewal Pricing Strategy Memo	204	Ana Holdren
	3. Crime & Identity Theft Recovery Member Renewal Strategy Memo	205	Ana Holdren
11:07	4. General Liability, POL, and AL Member Renewal Strategy Memo	206-207	Ana Holdren
11:10	Break		
11:15	5. Volunteer Blanket Accident Coverage Memo	208	Ana Holdren
	6. Workers' Compensation and EL Member Renewal Strategy Memo	209	Jenniffer J Alvarado
11:20	C. 2021 Trustees' Public Entity Management Liability		Ana Holdren
	1. Public Entity Management Liability Renewal Policy Memo	210	
	a. Chubb PEL Binder	211-222	
	b. Chubb PEL Renewal Application	223-228	
	c. Chubb Cyber Supplemental Application	229-234	
11:23	10. Safety and Loss Prevention Update		Adam Johnsen
	A. Safety and Loss Prevention Activity Update Memo	235	
11:26	11 Pool IGA		Dianne Criswell
	A. Proposed Amendments to the Pool IGA Memo	236-237	
	1 Redline Draft IGA	238-255	
11:30	12. Sedgwick TPA		Robert McDonald
	A. Introduction to Sedgwick TPA Claims Staff	256	
	1. Claims Staff Biographies	257-258	
	2. P&L and WC Claims Staff Contact Lists	259-260	
11:35	13. COVID Operations Exposure		Joe DePaepe
	A. Proposed COVID Operations Exposure Refund Memo	261	
11:40	14. Pool Administrative Initiatives Discussion		Joe DePaepe
	A. Pool Administrative Initiatives Discussion Memo	262-263	
11:43	15. Legislative Updates	If Any	Ann Terry
11:46	16. Legal Update	If Any	Dianne Criswell
11:50	17. Other Business	If Any	All
12:00	18. Adjourn		

Complete and turn in the attached Expense Voucher Form

Please note:

The CSD Pool Annual Membership Meeting will be held virtually. Date and time forthcoming.

Meeting Schedule:

Friday, October 16, 2020, 9:00 a.m. (Venue TBD)



POOL BOARD OF DIRECTORS MEETING

Friday - October 16, 2020

Via WebEx

Call-in Number 866-692-3580 // Access Code: 130.698.1093

9:00 a.m. - 12:00 p.m.

<u>TIME</u>		<u>PAGES</u>	<u>WHOM</u>
9:00	Call Meeting to Order		Larry Moore
9:01 00.	Confirm and Approve Consent Agenda Items	1	Larry Moore
	A. 1. Consent Agenda Recommendations Display	2	
	1. Approve Minutes from Previous Board Meetings		Larry Moore
	A. Minutes of the July 2020 Board Meeting	3-11	
	2. Report from McGriff - Consent Agenda Items		
	A. 1. Aged Accounts Receivables Report for P&L	12	Ana Holdren
	B. New and Lost Business Reports for P&L and WC Memo	13	Jennifer J Alvarado
	1. New and Lost Business Report for P&L	14-15	Ana Holdren
	2. New and Lost Business Report for WC	16	Jennifer J Alvarado
	C. Property Reinsurance Receivables Status Memo	17	Ana Holdren
	D. Liability Deductible Receivables Memo	18	Ana Holdren
	1. Liability Deductible Receivable Report	19-24	
	E. WC Reinsurance Receivables Memo	25	Jennifer J Alvarado
	F. 2021 Property and Liability Membership Renewal Status Memo	26	Ana Holdren
	G. 2021 Property and APD Reinsurance Renewal Proposal Memo	27	Ana Holdren
	H. 2021 Member Crime Program Renewal Memo	28	Ana Holdren
	I. 2021 Equipment Breakdown Renewal Proposal Memo	29	Ana Holdren
	J. 2021 Identity Recovery Renewal Proposal Memo	30	Ana Holdren
	K. 2021 Terrorism, Sabotage and Malicious Attack Coverage Memo	31	Ana Holdren
	L. Environmental Legal Liability Renewal for 2021 Memo	32	Ana Holdren
	M. Workers' Compensation Membership Renewal Update Memo	33	Jennifer J Alvarado
	3. Select Actuarial Services		Jennifer J Alvarado
	A. Select Actuarial Services Letter of Engagement for 2021 Memo	34	
	1. SAS 2021 Letter of Engagement	35-37	
	4. CliftonLarsonAllen		Jennifer J Alvarado
	A. CLA 2021 Renewal Engagement Letter for Financial Audit Memo	38	
	1. CLA 2021 Financial Audit Letter of Engagement	39-45	
	5. CBIZ Valuation Group		Ana Holdren
	A. CBIZ Appraisal Services Letter of Engagement for 2021 Memo	46	
	1. CBIZ 2021 Engagement Letter	47-60	
	6. Annual Membership Meeting		Jennifer J Alvarado
	A. 2020 Membership Meeting Recap Memo	61	
	7. Newsletter Update		Jennifer J Alvarado
	A. Fall Newsletter Preview Memo	62	
	8. Sedgwick		Robert McDonald
	A. Sedgwick Claims Service Agreement Memo	63	
	1. Claims Administrator Agreement	64-89	
	9. Claims Management Committee - Consent Agenda Items		
	A. Approval of Margaret Metzger's Panel Attorney Application Memo	90	Paula Lowder
	1. Completed Defense Attorney Questionnaire	91-94	
	2. Margaret Metzger Biography	95	

9:05	10. Claims Management Committee		
	A. Report from Claims Management Committee Memo	96	Joe DePaepe
	1. Strategic Claims Tracking Report	97-110	
	B. CSD Pool Claims Handling Resolution Proposed Changes Memo	111	Robert McDonald
	1. Claims Handling Resolution Redline Copy	112-123	
	C. Appointment Recommendation to CMC Memo	124	Robert McDonald
	1. Karyn Fast's Summary of Experience	125	
9:45	11. Financial Information		
	A. August 2020 Interim Financial Statement Memo	126	Joe DePaepe
	1. August Financial Statement	127-137	
	B. Calendar Year Financial Statement Memo	138	Joe DePaepe
	1. Calendar Year Financials Report	139-143	
	C. 2021 Draft Pool Budget Memo	144-145	Joe DePaepe
	1. 2021 Draft Budget	146-148	
10:00	Break		
10:15	12. Report from McGriff		
	A. Public Entity Liability Reinsurance Renewal for 2021 Memo	149-150	Ana Holdren
	B. Excess WC & Employer's Liability Renewal Update Memo	151	Jenniffer J Alvarado
	C. Volunteer Blanket Accident Renewal Proposal Memo	152	Ana Holdren
10:35	13. Safety and Loss Prevention		Adam Johnsen
	A. Quarterly Loss Prevention and Consulting Services Update Memo	153	
	1. 2020 Loss Prevention Tracking Report	154	
10:45	14. McGriff Management Agreement		Jenniffer J Alvarado
	A. 2021 McGriff Management Agreement Memo	155	
	1. Redline of 2021 McGriff Management Agreement	156-164	
10:50	15. Pool Attorney Firm Tiered Rate		Jenniffer J Alvarado
	A. WC Pool Attorney Firm Tiered Rate Proposed Increase Memo	165	
11:00	16. Board Educational Opportunities		Jenniffer J Alvarado
	A. 2021 Board Educational Opportunities Memo	166	
11:05	17. Demotech		Joe DePaepe
	A. Demotech Annual Letter of Engagement Memo	167	
	1. Demotech Proposal	168-169	
11:10	18. Update to Pool IGA		Dianne Criswell
	A. Public Entity Participation in the Pool Memo	170	
11:20	19. COVID Operations Exposure		Joe DePaepe
	A. Proposed COVID Operations Exposure Refund Memo	171	
	1. Financial Results by Entity Type	172-173	
	2. P&L Historical Financial Results as of August 31, 2020	174	
11:30	20. Legislative Update	If Any	Ann Terry
11:35	21. Legal Update	If Any	Dianne Criswell
11:40	22. Other Business	If Any	All
11:45	23. Adjourn	If Any	

Complete and turn in the attached Expense Voucher Form

Next Meeting Scheduled:

Friday December 11, 2020, 9:00 a.m. to 12:00 p.m.



POOL BOARD OF DIRECTORS MEETING
Friday - December 11, 2020
9:00 - 1:00 via WebEx
Conference Call-in: 866-692-3580 // Access Code: 130.099.7408

<u>TIME</u>	<u>AGENDA</u>	<u>PAGES</u>	<u>WHOM</u>
9:00	Call Meeting to Order		Larry Moore
9:01	00. Open Board Discussion Time		Evan Goulding
10:20	BREAK		
10:30	0. Consent Agenda	1	
	A. Consent Agenda Recommendations	2	
	1. Approve Minutes of Previous Board Meetings		Larry Moore
	A. October Board Meeting Minutes	3-8	
	2. Historical Claims Overview and Loss Ratios		Joseph DePaepe
	A. Historical Claims Overview and Loss Ratios Memo	9	
	1. Report as of October 31, 2020	10-12	
	3. Report from McGriff, Seibels & Williams, Inc. - Consent Agenda Items		
	A. 1. Aged Accounts Receivables Report for P&L	13	Ana Holdren
	B. New and Lost Business Report for P&L and WC Memo	14	Jenniffer J Alvarado
	1. New and Lost Business Report for P&L	15	Ana Holdren
	2. New and Lost Business Report for WC	16	Jenniffer J Alvarado
	C. P&L Membership Renewal and Marketing Opportunities Memo	17	Ana Holdren
	D. WC Membership Renewal and Marketing Opportunities Memo	18	Jenniffer J Alvarado
	E. 2021 Terrorism, Sabotage, and Malicious Attack Coverage Memo	19-20	Ana Holdren
	F. 2021 Member Crime Renewal Memo	21	Ana Holdren
	G. 2021 Identity Recovery Renewal Proposal Memo	22-23	Ana Holdren
	H. 2021 Equipment Breakdown Renewal Memo	24	Ana Holdren
	I. 2021 Public Entity Liability Renewal Memo	25	Ana Holdren
	J. 2021 Environmental Legal Liability Coverage Renewal Memo	26	Ana Holdren
	1. 2021 Communicable Disease Exclusion	27-28	
	2. 2021 Environmental Legal Application	29-33	
	3. 2021 Environmental Legal Terrorism Election Form	34	
	K. Renewal QBE Volunteer Accident Coverage Memo	35	Ana Holdren
	1. QBE Renewal Amendment	36	
	L. 2021 Excess Workers' Compensation Renewal Update Memo	37	Jenniffer J Alvarado
	1. Excess Workers' Compensation Renewal Binder	38	
	4. Training and Conference Scholarship Program		Jenniffer J Alvarado
	A. Training and Conference Scholarship Program Update Memo	39	

5.	Safety & Loss Prevention Grant Program		Jenniffer J Alvarado
A.	S&LPG Program Account Distribution Update Memo	40	
1.	Safety Grant Totals Summary	41	
2.	Safety Grant Activity Report as of January 1, 2020	42-72	
3.	Remaining and Expiring S&LP Grant Funds by District	73-79	
4.	COVID-19 Safety Grant Totals Summary	80	
6.	TargetSolutions Learning Management System		Jenniffer J Alvarado
A.	Update on TargetSolutions Usage Memo	81	
7.	Loss Prevention		Adam Johnsen
A.	Safety & Loss Prevention Update Memo	82-83	
1.	2021 Loss Prevention Target List	84	
8.	Sedgwick Claims Caseload		Paula Lowder
A.	2020 Sedgwick Examiner Caseload Report Memo	85	
1.	2020 Sedgwick Examiner Caseload Report	86	
9.	COVID-19 Member Refund		Joseph DePaepe
A.	COVID Impacted Operations Disbursement Memo	87	
1.	COVID Refund Distribution List	88-91	
10.	2021 Board Meeting and Annual Conference Schedule		Jenniffer J Alvarado
A.	2021 Board Meeting and Annual Conference Schedule Memo	92	
11.	CSD Pool Coverage Participation		Dianne Criswell
A.	Resolution Approving Public Entity Participation in Pool Memo	93	
1.	Resolution No. 3, Series 2020	94-97	
10:35	12. Claims Management Committee		Joseph DePaepe
A.	Report From Claims Management Committee Memo	98	
1.	P&L New Claims Count Summary As of October 31, 2020	99	
2.	WC New Claims Count Summary As of October 31, 2020	100	
3.	Strategic Claims Tracking Report	101-117	
11:00	13. Financial Information		
A.	October 2020 Interim Financial Statement Memo	118	Joseph DePaepe
1.	October Interim Financial Statement	119-129	
11:07	B. 2021 Final Pool Budget Memo	130-131	Joseph DePaepe
1.	Final Budget Display	132-134	
11:25	C. Investment Advisor Report and Investment Policy Update Memo	135	Joseph DePaepe
1.	Morgan Stanley Investment Statement Presentation	136-150	Glenn Scott/Nik Yip
11:50	14. Report from McGriff		
A.	2021 Property Reinsurance Renewal Placement Memo	151	Ana Holdren
1.	Property Reinsurance Participation Overview	152	
12:10	BREAK		

12:20	15. Member Coverage Forms		Ana Holdren
	A. Member Coverage Form Changes for 2021 Memo	153	
	1. Proposed Updates or Changes to the 2021 Property Form	154-158	
	2. CSD Pool Property Coverage Form Redline	159-200	
	3. Proposed Updates or Changes to the 2021 PEL Form	201-203	
	4. CSD Pool Public Entity Liability Coverage Form Redline	204-258	
12:30	16. SDA Service Agreement		Joseph DePaepe
	A. SDA Service Agreement Memo	259	
	1. 1989 Resolution & SDA Agreement with the CSD Pool	260	
	2. First Amendment for Agreement of Services	261-265	
	3. Itemization of Expenses Paid to the SDA	266-270	
	4. Scope of Services Discussion for SDA Service Agreement	271-272	
	5. SDA Letter to CSD Pool for 2021 Services	273-274	Ann Terry
12:45	17. Legislative Update		Ann Terry
12:50	18. Legal Update		Dianne Criswell
12:55	19. Other Business		All
1:00	20. Adjourn		

Next Meeting Scheduled

January 15, 2021 @ 9:00 a.m. MST via WebEx