

**POOL BOARD OF DIRECTORS MEETING**  
**Friday - March 19, 2021**  
**9:00 - 12:00 MST**  
**Via WebEx // Link provided in calendar invitation**  
**Call-in: 866-692-3580 // Access Code: 130 389 6519**

<u>TIME</u>	<u>AGENDA</u>	<u>PAGES</u>	<u>WHOM</u>
9:00	Call Meeting to Order		Larry Moore
9:01	00. Consent Agenda		
	A. Consent Agenda Recommendations Memo	1	Joe DePaepe
	1. Consent Agenda Recommendations Display	2	
	1. Approve Minutes		Larry Moore
	A. Board Minutes from January 15, 2021 Meeting	3-7	
	2. Historical Claims and Loss Ratio		Joe DePaepe
	A. Historical Claims and Loss Ratio Report as of January 31, 2021 Memo	8	
	1. Report as of January 31, 2021	9-11	
	3. Financial Updates		Joe DePaepe
	A. Yearend 2020 Unaudited Financial Statement Memo	12	
	1. 2020 Yearend Unaudited Interim Financial Statement	13-23	
	4. McGriff Service Fee		Jenniffer J Alvarado
	A. McGriff 2021 Service Fee Adjustment - First Amendment Memo	24	
	1. First Amendment to 2021 Management Agreement Redline	25-26	
	5. Quarterly Safety and Loss Prevention Activity Update		Adam Johnsen
	A. Quarterly Safety and Loss Prevention Activity Update Memo	27	
	6. Report from McGriff, Inc.		
	A. New and Lost Business Reports for P&L and WC Memo	28	Jenniffer J Alvarado
	1. 2020 New and Lost Business Report for P&L	29	Ana Holdren
	2. 2020 New and Lost Business Report for WC	30	Jenniffer J Alvarado
	3. 2021 New and Lost Business Report for P&L	31-34	Ana Holdren
	4. 2021 New and Lost Business Report for WC	35-36	Jenniffer J Alvarado
	B. 2021 Crime Coverage – Renewal Anniversary Memo	37	Ana Holdren
	C. Pool Board Public Entity Management Liability Policy Memo	38	Ana Holdren
	1. Public Entity Liability Renewal Application	39-44	
	2. Supplemental Public Entity Management Liability Application	45-46	
	D. Liability Reinsurance Update Memo	47	Ana Holdren
	1. Liability Reinsurance Endorsement No. 12	48-53	
	2. Liability Reinsurance Endorsement No. 13	54-55	
	E. 2021 Pollution Liability Policy Memo	56	Ana Holdren
	1. Pollution Policy Declaration Pages	57-61	

	7. Change in London Brokerage Firm		Joe DePaepe
	A. Change in London Brokerage Firm Memo	62	
	1. ACN Run-off Letter to Mcgriff, Inc	63-64	
	2. McGriff, Inc to Broker of Record Letter	65	
9:02	8. Report from Claims Management Committee		Joe DePaepe
	A. Report from Claims Management Committee Memo	66	
	1. P&L New Claims Count Summary as of January 31, 2021	67	
	2. WC New Claims Count Summary as of January 31, 2021	68	
	3. CMC Open Claim Tracking Report, as of February 28, 2021	69-83	
9:30	9. Select Actuarial Services		
	A. Actuarial Report for Yearend 2020 and Projections for 2021 Memo	84	Joe DePaepe
	1. Reserve Analysis & Loss Forecast Report As of December 31, 2020	85-99	
	2. Actuarial Analysis - Board Presentation	100-151	Thomas/Jack
10:00	Break		
10:10	10. CliftonLarsonAllen		
	A. Introduction of CLA Draft YE 2020 Financial Audit Report Memo	152	Joe DePaepe
	1 Auditor's Letter to the Board of Directors	153-155	Allison Slife
	2 Auditor's Management Deficiency Letter	156-157	
	3. Management Representation Letter to Pool Administrator	158-161	
	4. Governance Letter and Journal Entry Adjustment Draft	162-165	
	5. Yearend 2020 Financial Audit Report	166-188	
10:40	11. Financial Updates		Joe DePaepe
	A. 2021 Revised Final Budget Request Memo	189	
	1. 2021 Revised Budget	190-192	
10:50	B. January 2021 Interim Financial Statement Memo	193	
	1. January 2021 Interim Financial Statement	194-204	
11:00	12. WC Surplus & Rate Adequacy		Joe DePaepe
	A. WC Surplus & Rate Adequacy by Entity Type Memo	205-206	
	1. WC Surplus & Rate Adequacy Analysis Display	207-211	
11:10	13. Calendar Year Financials		Joe DePaepe
	A. Calendar Year Financials Statement Memo	212	
	1. Historical Calendar Year Financials as of 2021 Display	213-217	
11:25	14. Proposed Issues for May Planning Meeting		Joe DePaepe
	A. Proposed Issues for May Planning Meeting Memo	218	
11:35	15. Legislative Updates	Discussion	Ann Terry
11:40	16. Legal Updates	Discussion	Dianne Criswell
11:45	17. Other Business	All	
	A. CSD Pool Designated Representative Memo	Handout	Joe DePaepe
12:00	18. Adjourn		

**Complete and turn in the attached Expense Voucher Form**

**Next Scheduled Meetings:**

Board Education & Planning Meeting - Thursday, May 20

Board Meeting - Friday, May 21

9:00 AM to 12:00 PM possible in person and or WebEx